



ATOKA/COAL COUNTIES

Rent 1st - Atoka NEW!!!

- Account Manager
- Apply online at www.indeed.com

Starbucks -Atoka NEW!!!

- Assistant Store Manager
- Apply online at www.starbucks.com

AmeriState Bank -Atoka

- Atoka Downtown: Teller
- Atoka South Bank: New Accounts Representative
- Please visit us online at Ameristatebank.com and select "Join Our Team".

American Electric Power Atoka

- Lineman Appr 2yr- Lineman Journeyman
- Apply online at company website at <https://www.aep.com/careers/>

Family Health Center of Southern Oklahoma - Atoka/Coalgate

- LPN- Atoka/Coalgate
- Community Health Worker- Coalgate
- Apply online at www.fhcso.org

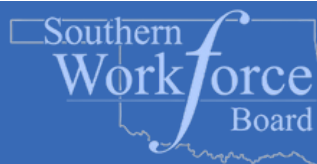
Oklahoma Human Services -Atoka

- Health Care Management Nurse I/II
- Apply on line at <https://oklahoma.gov/okdhs/careers/job-listings.html>

Casey's General Store -Atoka

- Store Team Member
- Store Management
- Apply online at <https://recruiting.adp.com/srccar/public/RTI.home?r=5000117620406&c=1145811&d=ExternalCareerSite&rb=INDEED#/>

580-740-4880
mcook@swb-ok.com
swb-ok.com/business-services



@southernworkforceboard

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BRYAN COUNTY



BRUCEPAC[®]
A PASSION FOR PROTEIN

Durant NEW!!!

- Maintenance Tech – compressed schedule 6:00p – 7:00a
- Sanitation worker – 10:30p – 6:30a (approximately)
- Apply in person, online, or scan our QR code.
- Brucepacjobs.com



Choctaw Nations -Durant

Onboarding Specialist -Child Care Administration

Apply today at <https://bit.ly/40ZkbnT>

Kiamichi Technology Center -Durant

- Practical Nursing Instructor
- Visit ktc.edu/JoinOurTeam to apply today!

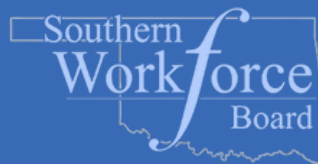
CMC -Durant NEW!!!

- Operations Rotational Development Program
- Melt Shop General Foreman
- Pulpit Operator
- Mechanical Apprentice
- Electrical Engineer
- Maintenance Mechanic
- Post Shop Operator
- Senior Process Engineer
- Industrial Electrician
- Apply on company website at <https://www.cmc.com/en-us/cmc-careers>

Big 5 Community Action -SORTS -Durant

- Drivers
- Apply online at www.bigfive.org or call 580-924-5331

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 ✉ mcook@swb-ok.com
 🌐 swb-ok.com/business-services



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BRYAN COUNTY

City of Durant NEW!!!

- 911 Dispatcher
- Airport Maintenance Technician
- Police Officer
- Police Records Specialist
- Solid Waste Collector
- Public Information Officer
- Apply online at <https://www.durant.org/>

Big Lots! -Durant




- Assistant Store Manager- Merchandising
- Retail Store Associates and Stockers
- Apply online at <https://careers.biglots.com/search/searchjobs>

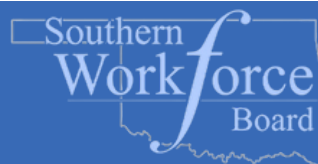
Tubacex -Durant

- Tooling Machinist
- Apply online at www.indeed.com

Lighthouse Behavioral Wellness Centers - Durant

- Counselor II
- Apply online at <https://www.paycomonline.net/v4/ats/web.php/jobs/ViewJobDetails?job=77299&clientkey=5DF361FEC8F01C5FCC99125349DFC1E3&source=Indeed> or
- [scan the QR Code](#)

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BRYAN COUNTY



OKLAHOMA WORKS
proud partner of the AmericanJobCenter network

HIRING EVENT

RESOURCE PARTNERS AVAILABLE ON-SITE

FIRST MONDAY OF EVERY MONTH

JOB SEARCH, APPLICATION & RESUME WRITING ASSISTANCE

January 6th TUBACEX AMERICA

TUBACEX GROUP

9 AM to 12 PM

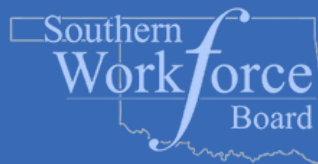
Oklahoma Works
4209 W Hwy 70
Durant, OK

CONTACT US
580.924.1828

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CARTER COUNTY

The Gray Companies - Ardmore NEW!!!

- Oil & Gas Administration Bookkeeper
- Apply online at www.indeed.com

Holiday Inn Express & Suites of Ardmore

- Guest Service Representative
- Guest Room Attendant
- Laundry Attendant
- Breakfast Host
- Apply online and choose the Holiday Inn Express & Suites of Ardmore for your application to go directly to the General Manager! <http://www.apollohospitality.net/careers.php>
- Or you can apply in person: Holiday Inn Express & Suites of Ardmore
- 1502 Woerz Way Ardmore, OK

AAF International- Ardmore




- Machine Operator I
- Maintenance Technician I
- Production Associate I
- Apply online at <https://sc82apps.aafintl.com/en/join-our-team>

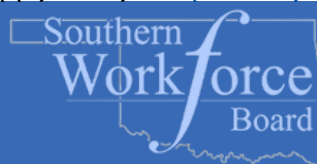
Southern Tech -Ardmore

- Bus Driver/Grounds Maintenance
- Adjunct Vocational- Technical Instructors, Post-secondary Part time
- Substitute Instructors -Part time
- Apply online at <https://www.sotech.edu/apps/pages/current-employment-opportunities>

Lighthouse Behavioral Wellness Centers -Ardmore NEW!!!

- Social Media Coordinator
- Care Coordinator -Adults
- Facilities Technician I
- Ready to make an impact? Apply today! <https://bit.ly/Lighthousecareersardmore>

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CARTER COUNTY

City of Ardmore

- Accounts Payable Specialist
- City Engineer
- Clubhouse- Kitchen Staff/Cook
- Communication Specialist/911 Dispatch
- Media Production IT Specialist
- Operator I- Waste Water Treatment Plant
- Apply online at

<https://www.governmentjobs.com/careers/ardmorecity?>

US Lime & Minerals Inc

NOW HIRING!!

Day and Night Shift Operator

Day shift: 6am-4pm

Night shift: 8pm-6am

Pay: \$20/hr

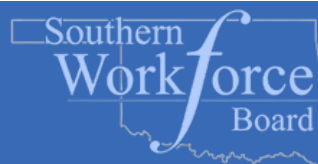
Drug test and Physical required

Job description:

- Operates mobile equipment, including, but not limited to, front end loader, bulldozer, and backhoe, to lift and transfer bulk materials.
Clean up as needed.
Train on running north and south end plants.
- Performs routine inspections and maintenance on mobile equipment, including lubricating, fueling, and cleaning. Completes equipment safety checklist prior to using any mobile equipment.
- Assists in belt cleaning or repair as needed.
- Follows plant and MSHA Safety Policies, including the proper use of Personal Protective Equipment. Maintain an awareness of plant environmental standards. Takes corrective action to address minor problems or reports compliance issues to appropriate supervisor for resolution.

To apply please visit the Ardmore Oklahoma Works located at 2421 Autumn Run Ste B, Ardmore, OK 73401 to fill out an application.

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✉ mcook@swb-ok.com
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CARTER COUNTY



STATE EMPLOYEE PCA/CNA BENEFITS HIGHLIGHTS

Total Compensation for a PCA Employee with an Annual Salary of \$41,600

Annual Base Salary	\$41,600
Longevity Payment (**See Back)	\$250
Social Security	\$3,443
Unemployment Insurance Premium	\$135
Workers' Compensation Premium	\$675
Benefits Allowance	\$7,692
State Retirement	\$2,700
Annual Salary + Longevity	\$41,850
Cost of Benefits	\$10,392

PCA/CNA II
\$41,600.00_{yr}
\$20.00_{hr}

PCAIII/ACMA
\$47,840.00_{yr}
\$23.00_{hr}

PAID TIME OFF: (Value at the hourly rate)	
ANNUAL LEAVE (15 days per year)	\$5,400
SICK LEAVE (15 days per year)	\$2,850
LONGEVITY PAY (15 days per year)	\$1,950
	\$6,560



Total Compensation **\$ 58,802**



STATE EMPLOYEE BENEFITS HIGHLIGHTS

Total Compensation for a LPN Employee with an Annual Salary of \$58,000

Annual Base Salary	\$58,000
Longevity Payment (**See Back)	\$250
Social Security	\$3,443
Unemployment Insurance Premium	\$135
Workers' Compensation Premium	\$675
Benefits Allowance	\$7,692
State Retirement	\$2,700
Annual Salary + Longevity	\$58,250
Cost of Benefits	\$10,392

LPN III
\$58,000.00_{yr}
\$27.88_{hr}

PAID TIME OFF: (Value at the hourly rate)	
ANNUAL LEAVE (15 days per year)	\$5,400
SICK LEAVE (15 days per year)	\$2,850
LONGEVITY PAY (15 days per year)	\$1,950
	\$6,560



Total Compensation **\$75,202**

STATE EMPLOYEE BENEFITS HIGHLIGHTS

PAID HOLIDAYS—11 Paid Holidays

ANNUAL LEAVE—Full-time state employees accrue annual leave at the same rate up to 15 days per year with a 60 day limit.

SICK LEAVE—Full-time state employees accrue sick leave at the same rate up to 15 days per year with no accumulation limit.

ENFORCED LEAVE—Time used for illness, injury or death of immediate family members. Enforced leave is charged against the sick leave balance. No more than 80 hours may be used in a calendar year.

MILITARY LEAVE—30 days per federal fiscal year when ordered to military service or duty.

FAMILY MEDICAL LEAVE—Employees with more than 12 months of full-time service and a minimum of 1,250 hours worked are allowed up to 12 weeks paid and/or unpaid time off in a 12-month period for qualifying events.

LEAVE SHARING—Permanent employees who have exhausted all sick and annual leave due to a personal (or a relative or household member) serious or life-threatening illness or injury, are eligible to receive annual or sick leave donated by other state employees upon approval of the agency appointing authority.

PREMIUM CONVERSION—Employees may elect to pay for qualifying insurance coverage before taxes are deducted which lowers taxable income.

REIMBURSEMENT ACCOUNTS—Put money aside pre-tax to pay for eligible expenses such as medical deductibles and childcare expenses.

WELLNESS PROGRAM—Designed to promote the health and well-being of employee and their dependents. Participation is voluntary.

EMPLOYEE ASSISTANCE PROGRAM—EAP provides limited counseling to employees and their family members with medical, financial, and personal issues.

VOLUNTARY PAYROLL DEDUCTIONS—Payroll deductions are available for a variety of insurance, financial institutions, and associations.

HEALTH/DENTAL—Depending on geographic location, several plans may be available. The cost varies by provider.

LIFE—Basic life includes \$20,000, Dismemberment doubles the amount to \$40,000 if the employee's death is the result of an accident.

DISABILITY—Short- and Long-term coverage is provided when off work due to a qualifying event. The plan pays 60% of the employee's salary not to exceed the established plan maximum.

OPTIONAL INSURANCE

Vision
Additional employee life
Dependent life

LONGEVITY PAY PLAN—The state provides a longevity pay system for employees who have been continuously employed with the state for two (2) years in a full-time status.

EDUCATION AND TRAINING—ODVA employees have the opportunity for the agency to pay a portion of their tuition and fee expenses on behalf of the employee.



OKLAHOMA DEPARTMENT OF VETERANS AFFAIRS

Called to Serve

580-740-4880
mcook@swb-ok.com
swb-ok.com/business-services



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CHOCTAW COUNTY

Kiamichi Railroad - Hugo

- Conductor
- Apply online at www.indeed.com

McDonald's -Hugo

- Maintenance
- Department Manager
- General Manager
- Lobby Person
- Crew Team Member Kitchen
- Crew Team Member Prep Person
- Apply online at <https://careers.mcdonalds.com/>

HiWay Inn Express- Hugo




- Front Desk Clerk
- Housekeeping
- Apply in person at 2111 E. Jackson in Hugo

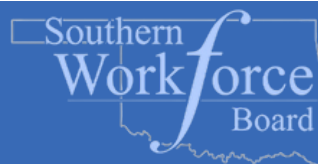
Choctaw Nation -Hugo

- Maintenance Mechanic
- Maintenance Supervisor 2- Rental Property Management
- Laundry Service Technician
- Surveillance Operator -Grant
- and more!
- Apply online at <https://careers.choctawnation.com/>

Walmart- Hugo

- Stocking Team Associate
- Auto Care Center
- Fuel Station
- Online Orderfilling & Delivery
- General Merchandise
- Apply online at www.walmart.com

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GARVIN COUNTY

Garvin County Community Living Center- Pauls Valley




- HTS Openings
- Vocational Trainers for the Workshop and no-walls, client ran Valley Market.
- Send resume to hrmanager@gcclc.com or stop by the office and fill out an application at 1800 Enterprise Blvd, Pauls Valley

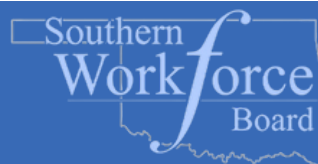
Heidelberg Materials US, Inc -Davis NEW!!!

- Swing Shift Rail Loadout Operator
- Day Shift Yard Loader Operator
- Day Shift Plant Maintenance Lead Person
- Apply online at www.heidelberg.com

Lighthouse Behavioral Wellness Centers- Pauls Valley

- Counselor I/II - Children's
- Apply on company website at <https://www.lighthouseok.com/careers>

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 mcook@swb-ok.com
 swb-ok.com/business-services



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JOHNSTON COUNTY

Family Health Center of Southern Oklahoma - Tishomingo

- LPN
- Behavioral Health Provider
- Nurse Practitioner of Physician Assistant
- Apply online at www.fhcso.org

Mill Creek Limestone NEW!!!




- Control Room Operator- nights
- Remote Ticketing -6am-4pm
- Remote Ticketing - 8am- 6pm
- Lead Person -nights
- Haul Truck Driver-nights
- Apply online at <https://jobs.jobvite.com/martinmarietta>

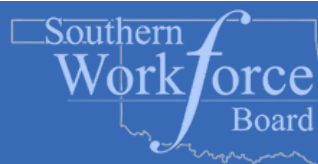
The Chickasaw Nation - Tishomingo

- Primary Care LPN
- Facility Services Assistant Manager
- Receptionist
- Wellness Technician
- Apply at <https://chickasaw.net/Our-Nation/Careers.aspx>

Murray State College- Tishomingo NEW!!!

- Director of Campus Facilities
- Physical Therapist Assistant Instructor
- Assistant Vice President of Business Affairs
- Cashier Services Specialist
- Director of Financial Aid
- Murray on Main Retail Associate
- General Maintenance
- Apply online at <https://www.msok.edu/careers>

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HASKELL, LATIMER & LEFLORE COUNTIES

West Tree Services - Stigler NEW!!!

- Ground Operation Specialist
- Apply online at www.indeed.com

Haskell Regional Hospital - Stigler

- Buyer/Materials Handler Clerk/Courier - Full-Time
- RN - Emergency Department - Full-Time Nights
- LPN - Floor - Full-Time Days

HRH Medical Group - Rana Family Medical Clinic (Wilburton, OK)

- Mid-Level Provider (Nurse Practitioner or Physician Assistant) - Full-Time
- Apply at haskellregionalhospital.com or email resume to swilkett@haskellregionalhospital.com.
- Or you can apply in person at the Stigler hospital, 401 NW H Street, Stigler.

Eastern Oklahoma State College- Wilburton NEW!!!

- Adjunct Instructor of Nursing
- Financial Aid Officer
- Assistant Basketball Coach
- Part time Bus Driver
- Apply online at <https://www.eosc.edu/>

OK Foods - Heavener

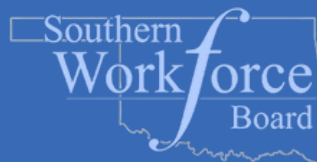
- Hatchery Supervisor
- Forklift Operator -2nd shift
- Apply online at <https://careers.okfoods.com/>

Kiamichi Electric Cooperative -Wilburton

- IT Department

If you would like to apply, you can use the QR code or link provided. <https://bit.ly/3OATRZL>

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LOVE COUNTY

The Vault Restaurant - Marietta NEW!!!

Pit Master

Apply online at www.indeed.com

Family Dollar - Marietta

- Store manager
- Apply online at https://careers.dollartree.com/us/en/job/DTYDTJUS665730BREXTERNALENUS/STORE-MANAGER?utm_source=indeed&utm_medium=phenom-feeds&Codes=Indeed

Allsup's - Thackerville




- Store Manager
- Sales Associate
- General Laborer
- Apply at yesway.com

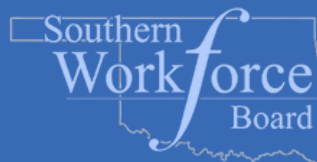
Holcim- Marietta

- Equipment Operator
- Aggregates Foreman
- Apply online at https://careers.holcimgroup.com/holcim_us/job/Marietta-Equipment-Operator-OK-73448-2335/808027902/

Marietta ISD - Marietta

- High School English Teacher 2024-2025 Term Start date Jan 6th 2025
- Send application, resume and teaching certificate to: Cynthia O'Connor at coconnor@mariettaisd.org

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 mcook@swb-ok.com
 swb-ok.com/business-services



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LOVE COUNTY



CURRENT OPENINGS:

- LOSS PREVENTION SUPERVISOR - 3RD SHIFT
- ROOMS PREVENTATIVE MAINTENANCE - 3RD SHIFT
- ROOM ATTENDANT
- MASSAGE THERAPIST
- HAIR STYLIST
- SPA ATTENDANT
- FRONT DESK AGENT
- ASSISTANT DIRECTOR OF ENGINEERING
- EXECUTIVE HOUSEKEEPER
- HOUSEKEEPING MANAGER
- PURCHASING MANAGER
- HR COORDINATOR

SCAN QR CODE TO APPLY:



NOW HIRING

EXECUTIVE HOUSEKEEPER

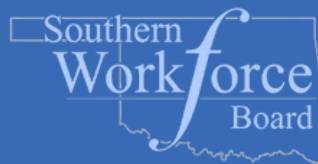
- FULL BENEFITS
- VACATION & PTO
- \$1,000 SIGN-ON BONUS



APPLY NOW!

apply.jobappnetwork.com/winstarcareers

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 mcook@swb-ok.com
swb-ok.com/business-services



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MARSHALL COUNTY



New Vision Manufacturing in Madill

- Maintenance Technician with electrical 480volt and general maintenance knowledge.
- Send resume or for more information email Jeremy Riddle at jeremy.riddle@newvisionmfg.com

Big Tex Trailer Manufacturing- Madill NEW!!!

- Paint Prepper 1
- Buyer
- Welder 1
- Shipping Dock Hand !
- Finisher1
- Materials Manager
- Apply online at www.bigtextrailers.com

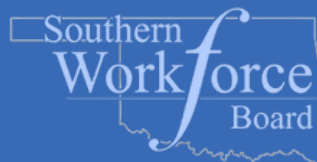
CM Truck Beds -Madill

- Painter 1
- Inventory Control Specialist
- EH&S Coordinator
- Buyer
- Manufacturing Engineer
- Apply online at <https://cmtruckbeds.com/>

Western Farmers Electric Cooperative -Kingston

- Light Equipment Operator
- Apply online at www.indeed.com

580-740-4880
mcook@swb-ok.com
swb-ok.com/business-services



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MARSHALL COUNTY

MADILL POLICE DEPARTMENT

NOW HIRING

Full Time Police Officer

We Offer:

- Competitive Salary
- Bi-Weekly Pay
- Health, Dental & Life Insurance
- Holiday Pay
- Vacation & Sick Leave Accrument
- 20 Year Retirement
- Take Home Vehicle
- All Equipment to Perform Duties

REQUIREMENTS:

- Valid Drivers License
- Pass Background Check
- Pass Psychological Test
- Pass Reading, Writing & Comprehension Test
- Pass Police Pension Physical Exam

Pick up an application today!

Madill Police Department
 201 East Overton
 Madill, OK 73446
 (580) 795-2387



ESRO Food Group - Madill NEW!!!

- Production Clerk
- Maintenance Technician
- Quality Assurance Technician
- Independent Contract Delivery Driver
- Refrigeration Technician NEW!!!
- Please contact recruiting@esrofoodgroup.us

esro
FOOD GROUP LLC

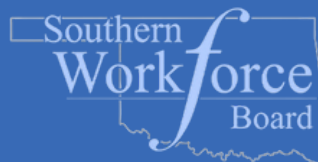
Where you work matters!
 We are seeking to hire motivated individuals in our Madill, Oklahoma meat processing plant.

Currently recruiting for Processing Room Associates

Great pay, excellent benefits, full time positions, paid time off, relocation assistance and opportunity for advancement!!

If interested please contact Human Resources at recruiting@esrofoodgroup.us
www.esro.us
 580-316-1014
 600 E Industrial Road, Madill, OK 73446

580-740-4880
 mcook@swb-ok.com
swb-ok.com/business-services



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MCCURTAIN COUNTY

First Bank -Idabel NEW!!!

- Teller
- Apply online at firstbank-ok.com

PSSI -Broken Bow

- Food Safety Team Members -General Laborer
- Apply online at https://apply.jobappnetwork.com/clients/13477/posting/10238234/en?utm_source=Phenom

Hochatown Distilling Company - Broken Bow

- Distillery Operator
- Apply online at www.indeed.com

Eastern Oklahoma State College -Idabel Campus

- Nursing Instructor
- Inquires: Gina Bullock - Nursing Division Director- 918-465-1796 - gbullock@eosc.edu
- Application: Submit a letter of application, Eastern employment application, transcript(s) and resume to: Eastern Oklahoma State College
- Pam Denny, Interim Human Resources Director

1301 West Main

Wilburton, OK 74578




E-mail: pdenny2@eosc.edu

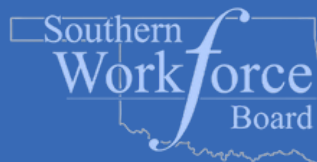
Website: www.eosc.edu

Phone: 918-465-1777

Burgess Family Healthcare- Valliant

- Licensed Health Care Provider
- Applicants that are interested in this position can download an application by selecting <https://burgess-family-healthcare-llc.careerplug.com/j/01rjsss> for the online application.
- Applications can be emailed to chabon@burgessfamilyhealthcare.com

 580-740-4880
 mcook@swb-ok.com
 swb-ok.com/business-services



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MCCURTAIN COUNTY



The International Paper Valliant Mill family is looking for hard-working, motivated, enthusiastic people to join our team.

International Paper is a Fortune 500 company and global leader in the paper and packaging industry. International Paper is known for our commitment to the environment and to cutting-edge technology.

We are committed to attracting, training, promoting, and supporting our employees throughout their careers. We offer benefits such as competitive wages with the potential to increase quickly; paid vacation and holidays; 401(k) savings; medical, dental, and vision insurance coverage; life insurance; access to discounts with our corporate partners; and much more!

International Paper, in Valliant Oklahoma, will be accepting online applications for Entry Level Operator positions beginning July 29, 2024, and ending August 12, 2024.

Job Requirements:

- At least 18 years of age
- Minimum High School Diploma or GED,
- Eligible for employment in the U.S.
- Undergo a drug screen for illicit use of drugs as a condition of employment
- Submit to periodic drug screens as a condition of employment
- Work any shift and/or a rotating shift schedule
- Work overtime regularly and with last-minute notification
- Work holidays and/or weekends regularly
- Wear required safety equipment
- Operate or work in industrial conditions (may be warm/hot, dusty/dirty, around hazardous chemicals, noise, heavy machinery or elevated working surfaces (with proper safety training and safety protection)
- The Valliant Mill operates 24/7/365 and candidates must be willing to work a 12-hour rotating shift schedule (6 o'clock to 6 o'clock), holidays, nights, weekends, and overtime.

To apply: **(ONLINE ONLY):** Go to **www.internationalpaper.com**

Applicants are encouraged to submit a resume.

The starting wage for this position is \$21.01/hour with an increase to \$25.63/hour after successfully completing a 125-day probationary period.

Join us to build a BETTER FUTURE for people, the planet, and our company.

International Paper is an Equal Opportunity Employer M/F/D/V



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mcook@swb-ok.com
swb-ok.com/business-services



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MURRAY COUNTY

Green Companies Development Group

- Maintenance Technician -Davis & Wynnewood
- Please contact gdc@gdcmgmt.com for an application or more information.

Southern Oklahoma Library System -Sulphur

- Library Branch Manager
- If you are interested, please email your resume to virtuallibrary@southernoklibrarysystem.org.

Murray County Rural Water District #1

- Accepting applications for field employees. Duties include operation and maintenance of water distribution, and storage system, including water testing and reading water meters. No experience necessary. Must be 18 years old and have a valid driver's license. Pay is based on experience. You can apply at Rural Water District #1 office 1120 Highway 177 N Sulphur, Ok 73086 or go to www.murrayrwd1.com

INCA Community Services -Sulphur

- Caregiver
- Apply online at incacaa.org/hsjobs

Department of Rehabilitation Services - Sulphur Oklahoma School for the Deaf

- Construction/Maintenance Technician
- Early Development Specialist
- Sign Language Interpreter
- School Counselor
- Teacher OSB/OSD
- Director of Family and Early Childhood
- Housekeeping/Custodial Worker
- Teacher
- Apply online at <https://okgov.wd1.myworkdayjobs.com>

A poster for OSD's Hiring featuring a photo of children in a classroom. The text on the poster includes: "OSD'S HIRING", "Direct Care Specialists for Classrooms (Teaching Assistants)", "Direct Care Specialists for Dorms (Student Life Specialist)", "Apply online: https://www.osd.k12.ok.us/255815_2", and "Got questions - Email at hlaire@osd.k12.ok.us".

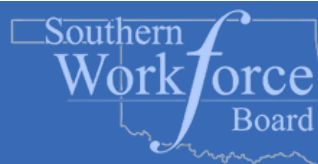
OSD'S HIRING

Direct Care Specialists for Classrooms
(Teaching Assistants)

Direct Care Specialists for Dorms
(Student Life Specialist)

Apply online:
https://www.osd.k12.ok.us/255815_2
Got questions - Email at hlaire@osd.k12.ok.us

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mcook@swb-ok.com
swb-ok.com/business-services



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PITTSBURG COUNTY

Komar Distribution Center- McAlester

- Accountant- Must have a Bachelor's degree in Accounting
- Send resume to Becky at bsartain@komar-okla.com

Ki Bois Community Action Foundation- McAlester

- Domestic Violence Services Part time-weekend
- Supportive Services for Veteran Families-Case Manager
- Developmental Disabilities- Habilitation Training Specialist
- Info and application can be found here: <https://careers.kibois.org/>

Oklahoma Office of Juvenile Affairs - McAlester

- Juvenile Justice Specialist I/II
- Apply online at State of Oklahoma Careers or <https://okgov.wd1.myworkdayjobs.com/okgovjobs?hiringCompany=7a8d2de4e0861000cc58d0f9b507000>

McDonald's -McAlester




- Guest Experience Lead
- Crew Team Member
- Shift Manager
- Apply online at <https://jobs.mchire.com/>

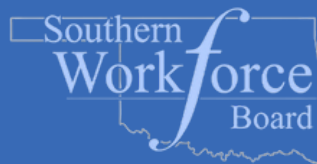
Oklahoma Corrections - Pittsburg County NEW!!!

- Correctional Officer
- Food Service Mgr
- Construction/Maintenance Technician III
- Apply online at <https://oklahoma.gov/doc.html>

U.S. Army Joint Munitions Command - McAlester NEW!!!

- Surveillance Inspector
- Apply online at www.indeed.com

 580-740-4880
 mcook@swb-ok.com
 swb-ok.com/business-services



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PITTSBURG COUNTY

RPM Staffing -McAlester NEW!!!

Machine Operator

Apply online at www.rpmstaffing.net

AARP Foundation -McAlester

- Community Outreach and Employment Manager
- Apply online at <https://careers.aarp.org/careers-home/jobs/6104?lang=en-us> or go to <http://www.aarpfoundation.org/scsep>

Regent Aerospace- McAlester

- Team Member
- Pick up application at the job location at 401 Steven Taylor Blvd. in McAlester

State of Oklahoma -Pittsburg County

- Rehabilitation Technician

Apply online at [State of Oklahoma Careers](#) or https://okgov.wd1.myworkdayjobs.com/en-US/okgovjobs/details/Rehabilitation-Technician_JR39763?q=Rehabilitation+Technician&locations=7a8d2de4e0861000cbebe158c7f20000

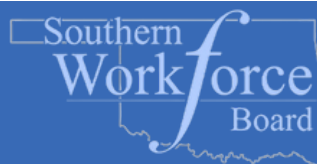
First Family Credit Union- McAlester

- Part Time Teller
- Employment applications can be accessed at <https://www.firstfamilyfcu.com/employment-application/>
- Please send application/resumes to HR@firstfamilyfcu.com.

Klever Kidz Academy -McAlester

- Full & Part time Assistants
- Apply online at kleverkidzok.com/work-with-us

☎ 580-740-4880
✉ mcook@swb-ok.com
🌐 swb-ok.com/business-services



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PITTSBURG COUNTY



A proud partner of the American Job Center network

HIRING EVENT

Thursday, January 2nd

9 a.m. to 12 p.m.

IN PARTNERSHIP WITH:



**OKLAHOMA
Corrections**

**HIRING FOR MULTIPLE POSITIONS
ON-SITE INTERVIEWS**

Apply Now

oklahoma.gov/doc

OKLAHOMA WORKS
1414 E Wade Watts Blvd
McAlester, Ok 74501

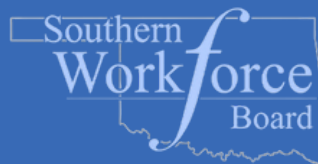
CONTACT US
580-924.1828

EQUAL EMPLOYMENT OPPORTUNITY EMPLOYER

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- 580-740-4880
- mcook@swb-ok.com
- swb-ok.com/business-services



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PONTOTOC COUNTY

Ardmore Photocopy & Reproduction Co. - Ardmore NEW!!!

- **Customer Assistance Position** -Full time: Monday-Friday 8am-5pm
- Job description: assisting customers in person and over the phone, taking printing orders, computer knowledge for layout work, printing jobs from customers flash drives, emails etc.
- Please send resumes to: ardmorephotocopy@sbcglobal.net

People's Electric Cooperative- Ada NEW!!!

- **After-hours Dispatcher (2)**
- **Construction Design Assistant**
- **Engineering & Data Assistant**
- **Warehouse Tech II**
- Apply on company website at <https://www.peopleselectric.coop/my-cooperative/careers/>

City of Ada- NEW!!!

- **Sanitation/Landfill Worker I**
- Apply at City Hall, 231 S. Townsend, Ada, OK 74820. EOE.

Hays Electrical Services -Ada NEW!!!

- **Electrical Superintendent**
- Apply online at www.indeed.com




Ki Bois Community Action Foundation- Ada

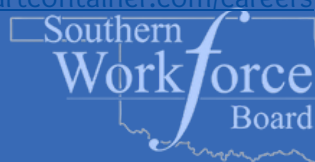
Supportive Services for Veteran Families-Case Manager

Info and application can be found here: <https://careers.kibois.org/>

Dart Container - Ada

- **Maintenance Mechanic - Multiple Levels**
- **Plant Controller**
- **EHS Manager I**
- **Production Supervisor**
- **Machine Operator I**
- Apply online at <https://www.dartcontainer.com/careers>

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 mcook@swb-ok.com
 swb-ok.com/business-services



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PONTOTOC COUNTY

DJK Enterprises -Ada NEW!!! Full time & Part time positions

Apply and start making a difference!

www.djkenterprises.org

#MakeADifference

Join our team!

Join us on a journey of growth and success. Apply now!

Apply For:

- Full-time Positions
- Part-time Positions

Employee incentives Program:

- \$1000 new hire bonus
- \$1000 retention bonus for current employees
- \$1000 retention bonus every six months through January 31st 2025

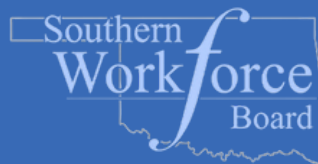
Why Choose Us:

- Exciting Activities
- Community Events
- Great Benefits
- Self Development

Apply Now!

www.djkenterprises.org | Contact info | 580.332.2696

580-740-4880
 mcook@swb-ok.com
swb-ok.com/business-services



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PUSHMATAHA COUNTY

Subway - Antlers NEW!!!

- Manager
- Sandwich Artist
- Apply online at www.indeed.com

Elara Caring - Antlers

- Caregiver PCA Daily pay Available
- Apply online at www.indeed.com

Belmont Management Co. --Clayton

- Multi-Site Property Manager
- Apply online at www.indeed.com

City of Antlers




- Police Department- 911 Dispatcher
- Apply online at <https://cityofantlers.com/2024/05/21/jobs-available/> or 100 SE 2nd St Antlers or contact 580-298-3756

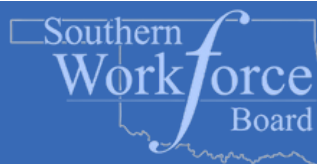
Lift Head Start/Early Start- Rattan

- Transit Driver
- Early Head Start OECF Teacher -Antlers
- Click the link for an online application or to learn more about the open position--> <https://liftca.org/careers/>

Mays Plus - Moyers

- PCA
- Apply online at www.indeed.com

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 mcook@swb-ok.com
 swb-ok.com/business-services



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PUSHMATAHA COUNTY

Antlers Fire/EMS

121 S High ST
Antlers, OK 74523



**WE'RE
HIRING!!**

Looking for –

- Firefighter/Paramedic
- Firefighter/AEMT
- Firefighter/EMT

Those who
qualify will be
eligible for the
state firefighter
pension plan

Our office is open Monday - Friday from 8AM to 12PM
From 1 PM to 4:30 PM our office personnel is
assisting at City Hall. Please feel free to go across the
street to City Hall and turn in your application

To apply:

Scan the QR code below, print
and fill out the application in
full, return complete application
to the fire station during our
office hours listed below



121 S High ST
Antlers, OK 74523

If you have any questions please call us at 580-298-0288

580-740-4880
mcook@swb-ok.com
swb-ok.com/business-services



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MULTI COUNTY

Express Employment Professionals – Henryetta, OK

- Tax Preparer \$12+/HR (DOE) - Monday-Friday - 9am-6pm (schedules are flexible)
- Apply Online: www.expresspros.com/mcalesterok or Call: 918-420-5100

Express Employment Professionals -Okmulgee, OK

- Tax Preparer – \$12+/HR (DOE) - Monday-Friday - 9am-6pm (schedules are flexible)
- Apply Online: www.expresspros.com/mcalesterok or Call: 918-420-5100

Express Employment Professionals - Stigler, OK

- Tax Preparer – \$12+/HR (DOE) - Monday-Friday - 9am-6pm (schedules are flexible)
- Apply Online: www.expresspros.com/mcalesterok or Call: 918-420-5100

Walmart has open positions in multiple counties!

Check out **Careers**

Stocking & Unloading

Auto Care Center

Fuel Station

General Merchandise

Food & Grocery

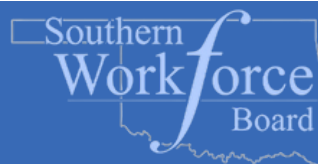
Online Order filling & Delivery

Staff Pharmacist

Hourly Supervisor & Training

Apply online at www.walmart.com

☎ 580-740-4880
✉ mcook@swb-ok.com
🌐 swb-ok.com/business-services



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DRS' Services for the Blind and Visually Impaired is now hiring for a vocational rehabilitation specialist. This position is for a counselor specializing in deafblindness.

<https://ow.ly/IKEN50UmztT>

For questions regarding specific duties or details of this job, please contact Human Resources at HR@okdrs.gov.



MULTI COUNTY

NOW HIRING DRIVERS

GREAT BENEFITS!!

WE'RE HIRING FULL-TIME AND PART-TIME DRIVERS IN ARDMORE & MARIETTA



- Health Insurance
- Dental Insurance
- Retirement
- Paid Leave
- Other Benefits

STARTING PAY \$12.00 HR

APPLY NOW



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BIG FIVE COMMUNITY SERVICES, INC. IS AN EQUAL OPPORTUNITY EMPLOYER/AFFIRMATIVE ACTION EMPLOYER

NOW HIRING DRIVERS

GREAT BENEFITS!!

WE'RE HIRING DRIVERS IN DURANT



- Health Insurance
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- Retirement
- Paid Leave
- Other Benefits

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Express EMPLOYMENT PROFESSIONALS

NOW HIRING Tax Preparers

(Locations: Henryetta, Stigler, Okmulgee.)




Job Description:

- Paid training
- Personal Tax Preparation \$12+/HR (DOE)
- Paid weekly
- Job begins Jan 1st-April 15th

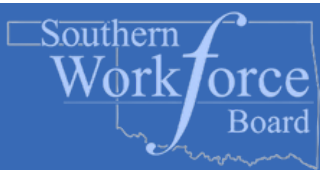
MONDAY-FRIDAY
9AM-6PM

EXPRESS EMPLOYMENT PROFESSIONALS

918-420-5100

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MULTI COUNTY

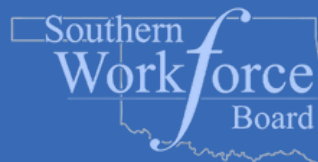
JOINODOC COM

- Food Service Specialist - Le Flore County
 - Food Service Specialist - Atoka County
 - Material Management Specialist II -Atoka County
 - Certified Medication Aide -Atoka County
 - Correctional Case Manager -Atoka County
 - Correctional Product Delivery Truck Driver I
 - Institutional Farms Manager -Pittsburg County
 - Material Management Specialist IV -Pittsburg County
 - Probation and Parole Officer -Garvin County
- and more!

Scan the QR code for more job listings!



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MULTI COUNTY



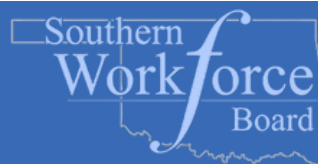
Several Open positions! Scan the QR code at the bottom or click on the link to view open positions!.

<https://www.tjjd.texas.gov/careers/>

- Administrative Assistant II
- Maintenance Specialist III
- Manager I- Manager of Security & Support Programs
- Juvenile Correctional Officer III/IV/V
- Maintenance Supervisor IV
- Investigator II- Hearing Specialist
- Senior JCO V- Campus Shift Administrator
- Case Manager II/III/IV - Institutional
- Volunteer Services Coordinator IV- Community Relations Coordinator
- Administrative Assistant I- SPED
- Cook III - Full Time and Part Time \$1k Bonus
- Juvenile Correctional Officer III -V- Recreation
- Security Officer III - OIG Security Officer III
- Senior Juvenile Correctional Officer V
- Psychologist II-III for Forensic Services \$5k Recruitment/Retention Bonus



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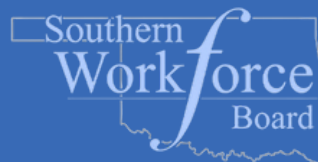
Current Openings

Completed applications and resumes must be faxed to (918)967-4582 or emailed to theadrick@healthwellnessok.com.

*HWC Adventure Head Start may be able to provide assistance in obtaining credentials.

<u>Position</u>	<u>Location</u>	<u>Qualifications</u>
Early Head Start Cook	McAlester Wilburton	Must have high school diploma.
Early Head Start Program Aide	Hartshorne McAlester Tahlequah Sallisaw	Must have high school diploma.
Head Start Program Aide	Tahlequah Westville	Must have high school diploma.
Head Start Full Time Substitute Teacher	Tahlequah	Must have an Associate's or Bachelor's degree (preferred) in child development or early childhood education, equivalent coursework, or at least an associate degree in a related field and equivalent coursework with experience teaching preschool-age children or AA or BA (or request waiver if working toward degree).
Special Needs Assistant	Tahlequah Stigler Vian	Must have high school diploma.
Substitute Teachers needed at all locations.		

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MULTI COUNTY



Current Openings

Completed applications and resumes must be faxed to 918-967-4582 or emailed to tdickson@healthwellnessok.com

Stigler Clinic

Full Time Optometry Lab Technician

Monday – Friday

8:00am – 5:00pm

Reference ID#OP122401

Qualifications: Minimum high school diploma or equivalent.

Full Time Referral Clerk

Monday-Friday

8:00am – 5:00pm

Reference ID#ADM112401

Qualifications: Minimum high school diploma or equivalent.

Full Time Registration Clerk – Medical (2)

Monday – Friday

7:30am – 4:30pm

Reference ID#FD102401

Qualifications: Minimum high school diploma or equivalent.

The Pines – Poteau

Full Time Residential Care Specialist (2)

Days and Times May Vary

Reference ID#PNS112401

Qualifications: Minimum high school diploma or equivalent.

Full Time Cook (McAlester or Poteau)

Days and Times May Vary

Reference ID#PNS122401

Qualifications: Minimum high school diploma or equivalent.

Any Clinic

Full Time Behavioral Health Counselor Infant and

Early Childhood Clinics - Stigler, Sallisaw, Eufaula,

Monday-Friday / Flexible Hours

Reference ID#BH012201

Qualifications: Master's Level Clinician; Ability to plan and execute effectively and independently. Interest and/or experience in collaboration with interdisciplinary health teams.

HWC Foundation

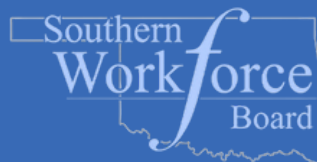
Part Time Administrative Assistant

Days and Times May Vary

Qualifications: High School graduate minimal required. One year of administrative experience is preferred.

12/09/2024

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